Application Packet Checklist
(Submit in Triplicate to DBW)

☐ Application Form
☐ Resolution
☐ California Environmental Quality Act (CEQA) Compliance
☐ Key Officers with Contact Information
☐ Organizational Chart
☐ Permits and/or list of permitting agencies
☐ Benefit/Cost Analysis Worksheet
☐ Feasibility Report
☐ Maps
☐ Cost Estimate
☐ Concept Level Site Plan
☐ Project Location Map
☐ Photos of the Project Site
☐ Sub-Leases or Other Agreements
☐ Loans Only: Financial documentation
  ☐ CAFRS
  ☐ Collateral proposal
  ☐ Identify source of revenue to repay the loan

☐ Three Copies of entire package

(Rev. 10/2012)