

**2017/18 SOLICITATION NOTICE  
DIVISION OF BOATING AND WATERWAYS  
QUAGGA AND ZEBRA MUSSEL INFESTATION PREVENTION  
GRANT PROGRAM  
APPLICATIONS ARE DUE BY 5:00 PM March 1<sup>st</sup>, 2017**

---

This Solicitation Notice is intended to those applicants that meet the eligibility requirements stated in Harbors and Navigation Code, Section 675 et. seq. as follows:

1. The applicant must have the authority to own or manage the reservoir.
2. The reservoir must be un-infested with quagga and zebra mussels.
3. The reservoir must be open to the public for recreational activities.

The California State Parks, Division of Boating and Waterways (DBW) is accepting applications to support activities that prevent the introduction of quagga and zebra mussels into un-infested reservoirs. Applications will be developed and submitted through the On-Line Grant Application (OLGA) system.

**Funding Available**

Funding is dependent on approval of the Governor’s budget. Funds will be available for Planning/Assessment and Implementation/Construction Projects in reservoirs identified as a risk for introduction due to, but not limited to, recreational activities, water inflows from connected water bodies, and proximity to currently infested water bodies. Table 1 below specifies the type of project and funding amounts.

Table 1  
2017/2018 Quagga and Zebra Mussel Infestation Prevention Project Type, Funding and Timing Requirements

<b>Project Type</b>	<b>Funding Amount</b>	<b>Timing</b>
<b>Planning/Assessment Projects</b> - must initiate the development or improve an existing Prevention Plan and Vulnerability Assessment for the reservoir(s) that assesses and identifies a single risk of quagga and zebra mussel introduction per Harbors and Navigation Code, Section 675 et. seq. Funding may also be granted to evaluate the success of an existing Prevention Program and to identify any gaps in their Program.	Maximum: \$200,000	Maximum grant period is two (2) years
<b>Implementation/Construction Projects</b> – must implement activities that are identified in an existing Prevention Plan to protect the reservoir against quagga and zebra mussel introduction. These activities may consist of, but not limited to: watercraft inspections, decontamination processes and units, banding programs, mussel monitoring, installation of mechanical ramp arms, etc.	Maximum: \$400,000	Maximum grant period is two (2) years

2017/18 SOLICITATION NOTICE  
DIVISION OF BOATING AND WATERWAYS  
QUAGGA AND ZEBRA MUSSEL INFESTATION PREVENTION  
GRANT PROGRAM  
APPLICATIONS ARE DUE BY 5:00 PM March 1<sup>st</sup>, 2017

---

**Solicitation Process**

Grant Guidelines (2017/2018 Quagga and Zebra Mussel Infestation Prevention Grant Guidelines) were developed by the Division of Boating and Waterway for the solicitation of applicants, evaluating proposals, and awarding grants.

**On-Line Grant Application (OLGA)**

OLGA is a web-based, end-to-end solution supporting the entire grant life cycle process. OLGA offers a streamline solution to California State Parks, Division of Boating and Waterways (DBW) grant programs. OLGA supports configuration of the grant application package, online grant application entry, application review submission of periodic progress reports, and reimbursement claims.

**Application Parts**

Part I – Preliminary Step to Work in OLGA

The applicant will register their agency; create a user profile and a user login.

Part II – Developing and Submitting a “Statement of Eligibility”

The applicant must develop and submit a “Statement of Eligibility” and all supportive documentation demonstrating that the agency has met all three (3) eligibility requirements outlined on page 1 of this “Solicitation Notice.” If an applicant cannot meet the eligibility requirements they will not be able to proceed through the application process.

Part III – Developing, Completing and Submitting an Application

If an applicant is able to proceed to the application process, they must then complete all information required in the OLGA data fields. Additionally, in OLGA, the applicant will be instructed to complete two (2) narratives: Project Description Narrative and a Scope of Work (SOW) that includes a Project Schedule and a Table of Deliverables. The applicant will be provided with narrative instructions in OLGA which are designed to the Project type for which the applicant is proposing. The SOW Narrative Instructions will be used for all Project types. The applicant will develop the narratives outside of OLGA and upload them upon completion. The applicant will be directed to complete two budgets for the total cost of the Project (including costs and funding provided by other sources): Task Budgets should align with the SOW and the Line-Item Budget. If needed, a Task Budget and Line-Item Budget worksheet is available in OLGA for the applicant to build their budgets prior to entering the information into the Budget Tabs in OLGA. The applicant will be required to upload several documents, in addition to the Project Description Narrative and the Scope of Work (see documents on page 3 of 3).

2017/18 SOLICITATION NOTICE  
 DIVISION OF BOATING AND WATERWAYS  
 QUAGGA AND ZEBRA MUSSEL INFESTATION PREVENTION  
 GRANT PROGRAM  
 APPLICATIONS ARE DUE BY 5:00 PM March 1<sup>st</sup>, 2017

---

1. Statement of Eligibility
  - a. Owner/ Management Authority
  - b. Monitoring Data to support that the reservoir is NOT infested.
2. Prevention Plan
3. Vulnerability Assessment
4. CEQA/NEPA Documents (if applicable)
5. Permits
6. Maps and/or facility designs
7. Ordinances
8. Agreements
9. Draft Resolution
10. Funding Letter from other sources (if applicable)

Optional Documents

1. Letters of Support

Activities	Due Dates
Opening of the Solicitation	December 28 <sup>th</sup> 2016
Application Process Begins	January 4 <sup>th</sup> 2017
Project Applications Due	March 1 <sup>st</sup> 2017
Grant Award Letters	April 3 <sup>rd</sup> 2017
Project Execution	May 1 <sup>st</sup> 2017
Project Completion	August 1 <sup>st</sup> 2019
Final Project Report and Reimbursement Claim	September 30 <sup>th</sup> 2019

For more Information on the Dressinid Mussel Infestation Prevention Program, please visit our website: <http://www.dbw.ca.gov/Funding/QZGrant.aspx> or contact:

**Mr. Edward Hard, Chief**  
 Aquatic Invasive Species Branch  
 Division of Boating and Waterways  
 California State Parks  
[Edward.Hard@parks.ca.gov](mailto:Edward.Hard@parks.ca.gov)